Statistics Tutor at CARP  
(at $12.00/hr)

Statistics Tutor Job Description

- Provide tutoring services for undergraduate students seeking assistance with undergraduate level statistics courses.
- Facilitate tutorial sessions with individual students or small groups.
- Prepare and present workshops or projects which may occur outside of the scheduled 12 hours.

Application Instructions:

Please submit the following (Either in person at HSS 346 or via email to carp.msb@gmail.com):

- A cover letter.
- A resume that clearly articulates skills relevant to the successful execution of the Statistics Tutor position.
- Unofficial college transcripts from all institutions you have attended.
- The Student Work Availability Form (found on Jobs page of the CARP website).

Please submit all application materials in separate documents in either PDF or Word format.

Qualifications

Applicant must:

- Have and maintain a minimum all university GPA of 3.0 and a 3.0 in the major discipline.
- Be an upper division SF State student.
- Preference will be given to applicants who have completed the following courses (or equivalent courses from other universities), and passed them with a grade of B or better:
  - College Algebra (Math 60/70)
And one of the following:

- Elementary Statistics (Math 124)
- Business Statistics (DS 212)
- Statistical Methods and Interpretation (ECON 311)
- Psychological Statistics (PSY 371)
- Probability and Statistics with Computing (MATH 324)
- Probability and Statistics II (MATH 441)

If you have taken another course that you feel is equivalent to one of the above, please email the Math, Science, and Business Coordinator and Math, Science, and Business Training Coordinator a copy of the syllabus of the equivalent course and ask if this course would satisfy the requirement above.

All other statistics-based courses listed on transcripts will also be taken into consideration.

- Be patient and willing to support students.
- Be able to empathically and interactively communicate with others.
- Be able to speak in front of large audiences.
- International students must refer to SF State’s policies for hiring international students.

PLEASE NOTE: You do not need to have a major in Statistics in order to be a Statistics tutor. You must be able to demonstrate to the CARP Administration that you have the skills necessary for tutoring the majority of the Math courses listed above.

If you have any questions or concerns, please contact both:

Stephanie Torres  Stephen Nenni
Math Science and Business Unit  Math Science and Business Unit
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